

GWDC ARMA CRM Prep Seminar

Extend your knowledge and enhance your career by attending a Seminar on becoming a Certified Records Manager (CRM) sponsored by the GWDC Chapter of ARMA to be held in the Mid-Atlantic Region, March 15, 2010. Our presenters will be Juanita Skillman and Deb Gearhart, who have presented similar programs at ARMA Conventions. Deborah Gearhart teaches college level courses in Records Management and is now the Michigan State Records Manager. She is the President-Elect of the Institute of Certified Records Managers (ICRM). Juanita Skillman is a Records Management Specialist in CA and is past president of ARMA International.

Time for the seminar is March 15th from 8 to 5 at the law firm of Orrick, Columbia Center, 1152 15th St, N.W. Washington DC 20005-1706.

Becoming a CRM (Certified Records Manager), the most respected credential among professional records and information managers, has many advantages in today's complex and fluid information environment. CRMs are in more demand now than ever! This workshop will help you prepare for the CRM exams by identifying what areas to study for each exam part and where to find the resources to help you learn what you need to know.

Track One will cover an Introduction to the CRM Exam and overviews of Parts 1-5 including one hundred sample questions.

Track Two will focus on Part 6, the case studies portion of the exam. Attendees will receive strategic tips for passing Part 6 and will take two actual practice exams, which then will be graded in the class. Certification Maintenance requirements will also be discussed. Attendees choosing this track must bring their own laptop computers to use for the exams. No paper exams will be available.

Cost for the seminar is \$150 for ARMA members, \$185 for non-members. Price includes a catered lunch and snacks.

To register and get more information go to www.armamar.org/gwdc.

For more information on ICRM go to www.icrm.org.